

Byelaw 02 – Your representatives

The main purpose of the Union is to represent your views to the university and the outside world. This Byelaw explains who does this and what you can expect from them.

- 200 The Union shall have the following types of representatives
- a) Full Time Officers, who shall be Major Union Office Holders as outlined in the 1994 Education Act
 - b) Part Time Officers
 - c) Course Representatives
 - d) Student Group chairs as described in Byelaw 05
- 201 The following duties shall apply to all representatives
- a) To seek out student opinion and report it to relevant University and Union staff members.
 - b) To attend relevant meetings that allow the students you represent to have their voices heard
 - c) To encourage students to work together to improve student life
 - d) To promote engagement in the Union's activities
 - e) To uphold the policies of the Students' Union
 - f) To attend any training and read any information required of them to be representatives

Full Time Officers

- 202 The following shall apply to the Full Time Officers in addition to the duties outlined under 201 above.
- a) To lead on campaigning and representation work set through the Union's democratic structures (see Byelaw 03)
 - b) To be the main representatives of students within the university and local communities
 - c) To encourage work between all other representatives
 - d) To invite accountability from the Union's democratic structures
 - e) To be a Trustee of the Students' Union
- 203 There shall be the following Full Time Officer positions
- a) Education and Community Officer
 - b) Welfare and Diversity Officer
 - c) Activities and Opportunities Officer
- 204 The Education and Community Officer shall advance the Education of students at the University of Gloucester by being the lead representative and campaigner on academic issues and in the local area.
- 205 The Welfare and Diversity Officer shall advance the Education of students at the University of Gloucester by being the lead representative and campaigner on student wellbeing issues and inclusion.
- 206 The Activities and Opportunities Officer shall advance the Education of students at the University of Gloucester by being the lead representative and campaigner on issues that promote personal development outside of the academic work of students.
- 207 Full Time Officers shall be paid employees of the Union and subject to a contract of employment as approved by the Trustee Board.

Network Leads

- 208 There shall be the following Network Leads
- a) Black, Asian and Minority Ethnic Plus Network Lead
 - b) Campus Experience Network Lead

- c) Care Leavers Network Lead
- d) Disabled Students Network Lead
- e) International Students Network Lead
- f) LGBTQ+ Network Lead
- g) Mature Students Network Lead
- h) Mental Health Network Lead
- i) Parents and Carers Network Lead
- j) Womens+ Network Lead

209 Each Network Lead shall have responsibility to represent the views of a network of students with the same title as the Officer (e.g. Black, Asian & Minority Ethnic Plus students). They must identify as a member of this Network and will be elected by and from that cohort of students.

210 Network Lead shall not be Major Union Office Holders for the benefit of the 1994 Education Act and will not be paid elected representatives.

211 Their role shall be to fulfil the duties outlined in Byelaw 201 for their Network. In addition, they will have the following duties:

- a) To chair meetings of their Network
- b) To report to their network on their activities as a representative
- c) To attend meetings of the Union's democratic Structures as outlined in Byelaw 03
- d) To encourage work with members of other networks
- e) To work with other representatives on Union projects

Course Representatives

212 Each Course shall appoint a representative. The rules for the appointment shall be set by the Education and Community Zone before the end of the Summer Term for the next academic year.

213 The role of Course Representatives shall be to fulfil the duties outlined in Byelaw 201 for their course.

Replacement of Representatives

214 If a Full Time Officer resigns before the start of the Academic Year the Trustee Board will decide how to replace them. They may do this by recounting the election ballots with the Officer who resigned removed but need not do so. Any action on the replacement of a Full Time Officer shall require the approval of the University of Gloucestershire.

215 If a Full Time Officer resigns, is disqualified or is removed from office after the commencement of the Academic Year the vacancy shall remain until the next elections are held.

216 If any other representative resigns, is disqualified or is removed from office a bye-election shall usually be held.

The Executive Committee

217 The Full Time Officer and Part Time Officers shall be the Executive Committee. They shall meet fortnightly in term time. Dates and times shall be set in the last week of term for the following term.

218 Papers shall be circulated at least 3 days in advance of the meeting to all members. This will include the location of the meeting. Participants will be able to take place in person or via online means.

218 The quorum shall be six including at least 2 Full Time Officers.

- 219 The Chair will be appointed from among the Full Time Officers.
- 220 Any Union Staff may attend as agreed by the Chair except that the Chief Executive shall always be entitled to attend.
- 221 The role of the Executive Committee shall be the oversight and implementation of representative and campaigning policy as set by the Student Council. It shall also discuss any emergency issues raised between meetings of Student Council.