

UNIVERSITY OF  
LOUCESTERSHIRE



# Student Voice Research **Assistant**

Part-time, Term-Time, to end of 25/26 Academic Year

# Key Details

I appreciate your interest in this role. In the job pack below, you will find all the information you need for a successful application process. If you have any further questions, please contact [lballard1@glos.ac.uk](mailto:lballard1@glos.ac.uk)

Location: Based at an SU Office site (Gloucester or Cheltenham)

Department: Advocacy & Campaigns

Contract Type: Part-time, Term-Time, to end of 25/26 Academic Year

Wage: £12.21 per hour, this will rise to £12.71 on April 6th.

Hours: Up to 15 hours a week term time, usually between 9am and 5pm. Some flexible hours are required to meet demands of the Students' Union

Benefits: Flexibility around your program of study, opportunity to create real change throughout the University.



# Purpose

The UoGSU Student Voice Team are conducting priority research projects to support SU Student Leaders, Elected Representatives and Students' Union departments in the delivery of relevant and meaningful campaigns and action informed by evidenced Student Voice.

We are looking for students to become Student Voice Research Assistants, competent in the planning, delivery and evaluation of priority research projects/campaigns to support priority work currently being undertaken by the Students' Union.

The Research Assistants will work under the Student Voice Team at UoGSU and each Priority Research Project will be attached to a staff member in the SU who will be a subject area expert to guide and support you in your work. The SU Staff supporting the project will guide you, so research is completed on time and has clear outputs to be presented to stakeholders and embedded in the wider Students' Union work.

The Students' Union Advocacy & Campaigns Manager will have oversight of the project.



# Job Information

## **Responsibilities:**

- Student Voice Research: Plan, facilitate, and evaluate Priority Research Projects, with clear outputs by the end of the Academic Year, presenting findings to stakeholders to drive evidence-based decision-making
- Data Analysis: Collect and analyse qualitative and quantitative data; draft reports, summaries, and recommendations for the Students' Union and University
- Engagement: Build relationships with a diverse range of students, academic and professional services staff; act as a point of contact ensuring inclusive and representative practice
- Presenting Research: Presentation to different audiences and engaging with other research dissemination activities, for example, outcome feedback to academic or external partners

## **Person Specification:**

- A current (25/26) UoG Student
- Understanding of quantitative, qualitative and participatory research
- Strong facilitation skills, able to create inclusive spaces for dialogue
- Ability to analyse and present findings clearly and accessibly
- Able to work independently and collaboratively with a team
- Excellent communication, organisation, and stakeholder-engagement skills
- Able to use MS 360 suite of products (Teams, MS Forms, etc) and be willing to learn new skills/systems.

# Job Information

## **Problem Solving and Decision Making:**

You can effectively manage your own workload and work well under your own initiative. It would be desirable for you to have an interest in student voice and/or one of the areas outlined in the Priority Research Projects.

The role has a reasonable degree of freedom to shape the Priority Research Projects, within the overall strategy and direction of the SU. Some activities will arise from the Students' Union, and others will emerge from student feedback or external stakeholders such as University Academic/Professional Staff.

The Student Voice Research Assistants will need to be analytical and evaluative in interpreting requirements and then be creative and use their initiative to deliver their projects' aims.

This post presents a truly exciting opportunity for exceptional and motivated individuals to make a significant contribution to our student communities at UoG.

## **Application procedure**

Please apply via our [expression of interest form](#) or email SU Advocacy & Campaigns Manager Laura Ballard at [lballard1@glos.ac.uk](mailto:lballard1@glos.ac.uk) for an informal discussion about the role.

Closing Date: ASAP

We aim to recruit 2 posts to work 15 hours a week during term time. There may be scope for hours beyond that - Hours will be confirmed after the roles have been filled.

These are organisational priority research projects for the Students' Union, and we are looking to assign them as soon as possible, we ask that candidates applying are available to start immediately.