PLEASE CHANGE AND FILL IN ALL THE RED TEXT!

**Sponsorship Contract 2023-2024**

**Club/Soc Name – Sponsor Name**



**Sponsorship Agreement**

This contract sets out a sponsorship agreement with a University of Gloucestershire (UoG) Students’ Union (SU) club or society and an external organisation as named below:

**Sports Team / Society Name:**

**Organisation Name:**

**Organisation Contact:**

**Organisation Contact Number:**

**Organisation Email:**

**Sponsorship Duration:**

**Obligations of the Sponsor**

* **[Insert company name]** agrees to sponsor **insert club name** the total of **(amount total) (Including/plus. VAT)**, to be paid in **one** instalment upon receipt of an invoice from the Students’ Union Finance Office. The Invoice(s) is payable within 15 days.
* The invoice will be sent to: **[Insert name]**
* The invoice will be addressed to: **[insert company address]**
* This sponsorship does not permit the sponsor on to the University premises to advertise their organisation; this includes the pitches at the Folley, Oxstalls Sports Park, and all campuses. Separate advertising packages are available through the Students’ Union by contacting [su@glos.ac.uk.](mailto:su@glos.ac.uk)
* In the event that the sponsor is unhappy with anything relating to this agreement, which is not resolved by dealing with the club or society directly, they should contact the SU Student Activities Team: [suactivities@glos.ac.uk](mailto:suactivities@glos.ac.uk)

**Obligations of the Sports Club / Society**

* **[Insert requirements]**
* A nominated member of the club/society should keep in in regular contact to the sponsor to ensure they are happy with the agreement and to solve any problems should they arise.

**Disputes**

* If the sponsor or club / society believe that this sponsorship contract is not being upheld in part or in full this should be raised as soon as possible during any point of the sponsorship period and up to 15 days after contract end date. Where possible this should be discussed between the sponsor and the club / society directly. If this does not resolve the problem, please contact the Student Activities Team on [suactivities@glos.ac.uk.](mailto:suactivities@glos.ac.uk)
* If the club or society have not upheld their obligations in part or full, sponsorship may be refunded in part or full. This must be requested within the period as mentioned above.

**Signatures**

By signing below, I agree that I have read the above contract and agree to the terms given. I understand that I have the right to withdraw from the contract giving 15 days written notice from the date of signing. After 15 days a meeting must be arranged to discuss the termination of the contract with at least two members of each party and a member of the Students’ Union staff team.

|  |  |  |  |
| --- | --- | --- | --- |
| Signed on behalf of **INSERT CLUB/SOC NAME** | | | |
| **Print Name** |  | **Date** |  |
| **Signed** |  | **Position** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Signed on behalf of **INSERT SPONSOR NAME** | | | |
| **Print Name** |  | **Date** |  |
| **Signed** |  | **Position** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Signed on behalf of **University of Gloucestershire Students’ Union** | | | |
| **Print Name** |  | **Date** |  |
| **Signed** |  | **Position** |  |